

NOTICE  
OF  
MEETING



## LOCAL PLANS WORKING GROUP

will meet on

**MONDAY, 18TH JANUARY, 2016**

**At 6.00 pm**

in the

**DESBOROUGH 4 - TOWN HALL, MAIDENHEAD**

TO: MEMBERS OF THE LOCAL PLANS WORKING GROUP

COUNCILLORS CHRISTINE BATESON (CHAIRMAN), DEREK WILSON (VICE-CHAIRMAN), MALCOLM ALEXANDER, GEORGE BATHURST, MALCOLM BEER, PHILLIP BICKNELL, GEOFF HILL, DAVID HILTON, LEO WALTERS AND MJ SAUNDERS

SUBSTITUTE MEMBERS

COUNCILLORS LYNNE JONES AND SIMON WERNER

Karen Shepherd - Democratic Services Manager – Re-Issued: 13 January 2016

Members of the Press and Public are welcome to attend Part I of this meeting. The agenda is available on the Council's web site at [www.rbwm.gov.uk](http://www.rbwm.gov.uk) or contact the Panel Administrator **Karen Shepherd** 01628 796529

**Fire Alarm** - In the event of the fire alarm sounding or other emergency, please leave the building quickly and calmly by the nearest exit. Do not stop to collect personal belongings and do not use the lifts. Congregate in the Town Hall Car Park, Park Street, Maidenhead (immediately adjacent to the Town Hall) and do not re-enter the building until told to do so by a member of staff.

**Recording of Meetings** – The Council allows the filming, recording and photography of public Council meetings. This may be undertaken by the Council itself, or any person attending the meeting. By entering the meeting room you are acknowledging that you may be audio or video recorded and that this recording will be available for public viewing on the RBWM website. If you have any questions regarding the council's policy, please speak to the Democratic Services or Legal representative at the meeting.

## AGENDA

### PART I

<u>ITEM</u>	<u>SUBJECT</u>	<u>PAGE NO</u>
1.	<u>APOLOGIES FOR ABSENCE</u>  To receive any apologies for absence	
2.	<u>DECLARATIONS OF INTEREST</u>  To receive any declarations of interest	5 - 6
3.	<u>MINUTES</u>  To consider the Part I minutes of the meeting held on 8 December 2015	7 - 10
4.	<u>DUTY TO CO-OPERATE</u>  To receive a verbal update	Verbal Report
5.	<u>LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF THE PUBLIC</u>  To consider passing the following resolution:-  "That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the remainder of the meeting whilst discussion takes place on items 6-9 on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1-7 of part I of Schedule 12A of the Act"	

## PRIVATE MEETING

- |    |  |               |
|----|--|---------------|
| 6. | <u>MINUTES</u><br>To consider the Part II minutes of the meeting held on 8 December 2015.<br><b><i>(Not for publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972)</i></b> | 11 - 12       |
| 7. | <u>UPDATE AGAINST PROJECT TIMETABLE</u><br>To receive a verbal update.<br><b><i>(Not for publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972)</i></b>                    | Verbal Report |
| 8. | <u>KEY RISKS/ISSUES</u><br>To consider the above report<br><b><i>(Not for publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972)</i></b>                                   | 13 - 16       |
| 9. | <u>PROGRESS AGAINST TIMETABLE FOR DISTRIBUTION OF BLP DOCUMENT</u><br><b><i>(Not for publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972)</i></b>                        | Verbal Report |



## MEMBERS' GUIDANCE NOTE

### DECLARING INTERESTS IN MEETINGS

#### **DISCLOSABLE PECUNIARY INTERESTS (DPIs)**

DPIs include:

- Any employment, office, trade, profession or vocation carried on for profit or gain.
- Any payment or provision of any other financial benefit made in respect of any expenses occurred in carrying out member duties or election expenses.
- Any contract under which goods and services are to be provided/works to be executed which has not been fully discharged.
- Any beneficial interest in land within the area of the relevant authority.
- Any license to occupy land in the area of the relevant authority for a month or longer.
- Any tenancy where the landlord is the relevant authority, and the tenant is a body in which the relevant person has a beneficial interest.
- Any beneficial interest in securities of a body where
  - a) that body has a piece of business or land in the area of the relevant authority, and
  - b) either (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body **or** (ii) the total nominal value of the shares of any one class belonging to the relevant person exceeds one hundredth of the total issued share capital of that class.

#### **PREJUDICIAL INTERESTS**

This is an interest which a reasonable fair minded and informed member of the public would reasonably believe is so significant that it harms or impairs your ability to judge the public interest. That is, your decision making is influenced by your interest that you are not able to impartially consider only relevant issues.

#### **DECLARING INTERESTS**

If you have not disclosed your interest in the register, you **must make** the declaration of interest at the beginning of the meeting, or as soon as you are aware that you have a DPI or Prejudicial Interest. If you have already disclosed the interest in your Register of Interests you are still required to disclose this in the meeting if it relates to the matter being discussed. A member with a DPI or Prejudicial Interest **may make representations at the start of the item but must not take part in discussion or vote at a meeting.** The term 'discussion' has been taken to mean a discussion by the members of the committee or other body determining the issue. You should notify Democratic Services before the meeting of your intention to speak. In order to avoid any accusations of taking part in the discussion or vote, you must move to the public area, having made your representations.

If you have any queries then you should obtain advice from the Legal or Democratic Services Officer before participating in the meeting.

If the interest declared has not been entered on to your Register of Interests, you must notify the Monitoring Officer in writing within the next 28 days following the meeting.

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# Public Document Pack Agenda Item 3

## LOCAL PLANS WORKING GROUP

TUESDAY, 8 DECEMBER 2015

PRESENT: Councillors Christine Bateson (Chairman), Derek Wilson (Vice-Chairman), George Bathurst, Malcolm Beer, Phillip Bicknell, David Hilton, Leo Walters and MJ Saunders

Officers: Chris Hilton, Terry Ann Cramp, Robert Paddison, Simon Rowberry, Shilpa Manek, Phillip Gill and Jenifer Jackson

### APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Geoffrey Hill.

### DECLARATIONS OF INTEREST

None received.

### MINUTES

#### **Unanimously Agreed the minutes of the last meeting.**

The Chairman invited Chris Hilton, Director of Development and Regeneration to inform Members about the way forward for the Local Plans Working Group. Chris Hilton explained to Members that:

- Regular meetings have been scheduled, every three weeks, to provide an update on the programme and the risk register. All concerns would be highlighted and what points required specific focus.
- The regular meeting would be short and not be too detailed, mainly for Members to be kept up to date regarding progress and key issues with the Borough Local Plan.
- Borough Local Plan draft documentation will be circulated, according to a pre-agreed timetable, to Local Plans Working Group members so that Members can give comments by email. The project timetable does not allow for the draft documentation to be circulated as formal LPWG papers in advance of each meeting.

Councillor Saunders raised concern that there may be some issues that require debate by the Group. It was agreed that if any Member of the Group wanted debate and discussion, then subject to the agreement of the Chair, an item would be placed on the next agenda for discussion. If it was only a couple of days before, then it would be a verbal update with no reports.

#### **This was unanimously agreed by all Members.**

The Chairman suggested that Members look at the timeline and suggest any items that they would like to be placed on the agenda.

### PLAN PROGRESS - FEMA PUBLIC CONSULTATION

Phil Gill, Senior Planning Officer, explained that this was commissioned jointly by six Berkshire authorities. There was an initial meeting on 14 December. Part 2 of the work would be looking at the economic market. No timetable had yet been fixed but would be in the new year. Part 3

of the work would be looking at the supply side, essentially if we have too much or too little employment. A report would be ready by the end of January 2016.

Councillor Saunders asked what the economic growth assumption was and if it was at a variance. Chris Hilton and Phil Gill, both, confirmed that it was essentially the same assumption and LEP was happy.

**ACTION: Phil Gill to check with NLP and report back to Members.**

Other points discussed included:

- The FEMA would not include the Heathrow expansion and CrossRail.
- Councillor Saunders expressed that leaving out CrossRail may be questioned by the inspector.
- It was highlighted that the communications would be taken into account but not the impacts.

DUTY TO CO-OPERATE

Officers are liaising with other councils, informally getting views before meeting on 18 December 2015. Robert Paddison explained that there is only a duty to cooperate, not a duty to agree. We can see where they all are and since we would be showing effort that we were trying to agree, it may be sufficient.

Councillor Hilton asked if the right people were attending the meetings and was reassured that the correct officers were attending.

Councillor Saunders gave Members a little history about the meetings. He explained that a schedule had been put together and meetings were prioritised by himself and Sarah Ball. It worked very well. Wokingham was the other council that worked very efficiently.

Members discussed the formality of the meetings, whether they needed to be minuted and recorded. It was agreed that signed letters may be sufficient. The main point was that some sort of evidence was required.

Councillor Saunders explained that the four main points were:

- The parties all discuss their rationale.
- Demonstrate all bridged views.
- Identify all issues.
- Document why we are not accepting the counterparties issues.

DRAFT VISION AND OBJECTIVES

Flo Churchill, interim Borough Local Plan Team Manager, explained that this would be a draft version of how we would want the borough to develop. Flo Churchill went through the objectives one by one with Members and noted all the suggested changes. All amendments would be made to the report. The draft vision and objectives were agreed by all Members.

PLANNING POLICY IN REGARD TO POTENTIAL HEATHROW EXPANSION

Councillor Beer advised the Members that, in his view, it was now advisable to make submissions on the planning grounds since all other submissions had been made on environmental grounds. Councillor Beer suggested leaving the submission for further consideration. It would be advisable to put onto the LPWG agenda and put a formal response forward.

This was agreed by all Members.



LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF THE PUBLIC

**RESOLVED UNANIMOUSLY:** That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the remainder of the meeting whilst discussion took place on items 9-10 on the grounds that they involved the likely disclosure of exempt information as defined in Paragraphs 1-7 of part I of Schedule 12A of the Act.

The meeting, which began at 4.30 pm, finished at 6.50 pm

CHAIRMAN.....

DATE.....

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# Agenda Item 6

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

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# Agenda Item 8

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

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